

NOTICE

**Councillors are summoned to attend the
Meeting of Little Birch Parish Council to be held at 7pm on
Wednesday 6th March 2024 at Little Birch Village Hall**

All members of Little Birch Parish Council: Councillors, Nick Deacon, Chris Atkinson, Tom Palfrey, Steven Coles, Kate Dillon

Members of the public are warmly invited to attend.

Agenda

1. **Open session for members of the public.** There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each.
2. **To accept apologies for absence** – None received
3. **Clerk Correspondence** – Any correspondence received by the clerk
4. **To receive Declarations of Interest** – None received
5. **To accept reports from: -**
 - 5.1 **Ward councillors report (Toni Fagan)**
 - 5.2 **Balfour Beatty** – Locality steward report (James Howell)
 - 5.3 **Police update** - To receive Police report
 - 5.4 **Report from footpaths officer; (Chris Fowler)**
6. **Acceptance of Minutes of meeting** (February 7 2024)
7. **Action Points from last meeting** – all included on the agenda.
8. **Planning Matters:** Confirmation of decision 240229 Walls Pool, Newtown Lane, Little Birch HR2 8BD
9. **HALC Subscription** – To consider continuing with HALC membership
10. **Finance** – to consider all outstanding invoices including:
 - 10.1 **Balance (at 01.03.24) Lloyds Account £4753.89**
 - 10.2. **Payments to be agreed:** To consider all outstanding payments
Clerk Salary as per contract
HMRC £49.68
Expenses £14 (Fuel £9, Broadband £5)
HALC - £444.26 inc VAT if acceptable item 9
 - 10.3 **Receipts** – Precept 2nd half now received
VAT Returns - £303.47, £194.97
Lengthsman Match funding £400
 - 10.4 **Requests for financial aid** – None
11. **Lengthsman work:** To discuss work for Lengthsman for period end March for 23-24
12. **Feedback on Full Fibre Broadband meeting:** To receive feedback on meeting ref broadband proposal
13. **Defibrillator** – Update on defibrillator funding, training
14. **Appointment of Auditor** – To appoint an auditor for annual governance audit review 23-24
15. **To request a contribution for Clerk CiLCA course** - Request to share cost re Clerk CiLCA course with Orcop Parish Council
16. **Items for next meeting (no discussion):**
17. **Date of next meeting:** To note date of the next meeting April 3 2024 7pm

Dates of Future Meetings for 2024

	April 3	7pm	September 4	7pm
	May 8	7pm	October 2	7pm
	June 5	7pm	November 6	7pm
	July 3	7pm	December 4	7pm