

NOTICE

**Councillors are summoned to attend the
Meeting of Little Birch Parish Council to be held at 7pm on
Wednesday 1st November 2023 at Little Birch Village Hall**

All members of Little Birch Parish Council: Councillors, Nick Deacon, Chris Atkinson, Tom Palfrey, Steven Coles

Members of the public are warmly invited to attend.

Agenda

1. **Election of new chair:** To elect a new chair of the Parish Council
2. **Open session for members of the public.** There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each.
3. **To accept apologies for absence** – None received
4. **Clerk Correspondence** – Any correspondence received by the clerk
5. **To receive Declarations of Interest** – None received
6. **To accept reports from:** -
 - 6.1 **Ward councillors report (Toni Fagan)**
 - 6.2 **Balfour Beatty** – Locality steward report (James Howell)
 - 6.3 **Police update** - To receive Police report
 - 6.4 **Report from footpaths officer; (Chris Fowler)**
7. **Acceptance of Minutes of meeting** (October 4 2023)
8. **Action Points from last meeting** – all included on the agenda.
9. **Planning Matters:** None current
10. **Finance** – including:
 - 10.1 **Balance (at 01.11.23) Lloyds Account £6500.07**
 - 10.2 **Payments to be agreed:**
 - Clerk Salary as per contract**
 - HMRC £45.60
 - Expenses £14 (Fuel £9, Broadband £5)
 - 10.3 **Receipts** – Precept 2nd half now received
VAT Returns - £303.47
 - 10.4 **Requests for financial aid** – None
11. **Lengthsman work:** To discuss work for Lengthsman
12. **To allow delegated powers to clerk:** To give clerk authority to act on Parish Council behalf in accordance with Local Government Act 1972 Section 101
13. **Review of planning committee decision on Stables, Bowlers Lane** – To reflect and discuss decision of planning committee re Stables, Bowlers Lane
14. **Nominate a spokesperson** – To nominate a speaker for the parish council at official events
15. **Precept discussion on clerk proposal:** To consider clerk budgeted precept proposal
16. **Notice board repair** – To consider proposed repair of parish notice board
17. **Defibrillator** – Lock, Training , Awareness
18. **Items for next meeting (no discussion):**
19. **Date of next meeting:** To note date of the next meeting December 7 2023 7pm

Dates of Future Meetings for 2023/24

	November 1	7pm	March 6	7pm
	December 6	7pm	April 3	7pm
	January 3	7pm	May 1	7pm
	February 7	7pm	June 5	7pm

