

**LITTLE BIRCH PARISH COUNCIL –PARISH COUNCIL MEETING HELD ON
Wednesday 5th April at 7.00pm – at Little Birch Village Hall**

Minutes

PRESENT: Councillors; (MD) Mike Davies; (ND) Nick Deacon (CA) Chris Atkinson (KR) Kate Robbins

ALSO: Neil Barrington (NB) (Parish Clerk), Chris Fowler (CF) (Footpaths Officer) Toni Fagen (TF) (Ward Councillor)

Meeting Opened: 7.00pm

1.	<p>Open Session for members of the Public: There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each. None attended</p>
2.	<p>To accept apologies for absence – Cllr Kate Dillon (KD)</p>
3.	<p>To receive declarations of interest: Cllr Chris Atkinson (CA) declared an interest in item 7 on the agenda. Planning application 230740</p>
4.	<p>Reports: 4.1 Ward Councillor: (TF) reported on the following points. Firstly, she commented on the drainage issue re Parish Lane. Both (TF) and (MD) reiterated the importance of people maintaining their own land management. Further comments were made on children’s services. With work on autism and acquiring support from Leeds council who were in a similar situation at one stage regarding special measures. Finally, there has been an introduction of a support line and there is now more information available on care services. (MD) wanted to place on record the gratitude and appreciation of all the hard work done by (TF) for the parish. 4.2 Balfour Beatty: Report received. 4.3 Police Update: Newsletter report received 4.4 Footpath Officer report: (CF) stated that he’d attended footpath officer meeting. Regrettably there are currently some issues regarding the website that need to be addressed. (CF) commented on his meeting with public right of way officer (PROW) which he attended with colleague from Much Birch. He also has liaised with the Ramblers Association over accesses to some of the footpaths. He asked for clarification on 2 Map modification orders M367 and M348 (TF) and (NB) to look into.</p>
5.	<p>To accept minutes of the March 1 2023 Council meeting Proposed: CA Seconded: ND All in agreement. It was resolved to accept that the minutes as a true record of the meeting.</p>
6.	<p>Action points from previous PC meetings No action points currently outstanding. (CA) left the meeting at 19.30</p>
7.	<p>Planning Matters: 230740 Land south of St Marys Cottage, Ruff Lane, Little Birch After a discussion the Parish Council resolved to support the aforementioned application. As it was consistent with the current neighbourhood development plan (NDP).</p>

	(CA) returned to the meeting at 19.35
8.	<p>Finances:</p> <p>Balances: HSBC account (at 04.03.23) £ 5381.71</p> <p>Payments to be agreed:</p> <p>Parish Acct Clerks Salary as per contract. HMRC £56.05 Lengthsman £1440 Expenses £35 Bank Charges £10 Proposed: CA Seconded: ND All in agreement. Payments to be made. Receipts – 2nd half of Precept now received £3300 and £87.18 from Village Hall for Defibrillator Requests for financial aid – None.</p> <p>Parish council resolved future clerk and HMRC payments would be made on fast payments with new Lloyds account</p>
9.	Discussion on dates for Parish Council meeting May: It was resolved as it would be an uncontested election to hold Annual, Parish, General and regular meeting on May 10
10.	Lengthsman work: (MD) reported that he had yet to receive confirmation on some of the lengthsman work.
11.	Bank Account transfer: It was resolved to switch funds from existing HSBC account to the new Lloyds account at the May meeting
12.	Recognition and farewell to Cllrs Dillon and Robbins: (MD) wanted to express thanks and recognition of all the hard work both had done on behalf of the parish council. Both will be badly missed. (MD) wished them both well for the future
13.	Notice of upcoming audit (AGAR): (NB) requested details of auditor with a view to commencing work on the Annual Governance Audit Report this month
14.	<p>To Note date of next scheduled Annual Parish, Annual and General Parish Council meetings Wednesday 10th May 2023 7pm.</p> <p>Meeting closed 19.57</p>

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SIGNED:..... CHAIRMAN

Dated:.....

Future Meetings

	Wednesday April 5th 2023	7.00pm
	Wednesday May 10 th 2023	7.00pm
	Wednesday June 7 th 2023	7.00pm
	Wednesday July 5 th 2023	7.00pm
	Wednesday Sept 6 th 2023	7.00pm
	Wednesday Oct 4 th 2023	7.00pm