

**LITTLE BIRCH PARISH COUNCIL -PARISH COUNCIL MEETING HELD ON  
Wednesday 7th December at 7.00pm – at Little Birch Village Hall**

**Draft Minutes**

**PRESENT: Councillors; (KD) Kate Dillon; (MD) Mike Davies; (ND) Nick Deacon (CA) Chris Atkinson**

**ALSO: Neil Barrington (NB) (Parish Clerk), Angela Middleton (AM) (Footpaths Officer)**

**Meeting Opened: 7.00pm**

<b>1.</b>	<b>Open Session for members of the Public: There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each. Member of the public expressed his thanks and further commented how much his children had enjoyed the Christmas Fayre,</b>
<b>2.</b>	<b>To accept apologies for absence - Ward Councillor Toni Fagen (TF), Councillor Kate Robbins</b>
<b>3.</b>	<b>To receive declarations of interest: None declared</b>
<b>4.</b>	<b>Reports: 4.1 Ward Councillor: (TF) Apologies received 4.2 Balfour Beatty: Report received 4.3 Police Update: Nothing to report 4.4 Footpath Officer report: (AM) Has very kindly agreed to continue as footpath officer for a short time until a replacement is found. (AM) Brought to the attention of the council some issues regarding brambles across footpaths, some Stiles that need attention. Council resolved to investigate these points. It was also mentioned that some footpath signage that had been requested previously. Clerk (NB) resolved to contact the Lengthsman.</b>
<b>5.</b>	<b>To accept minutes of the November 2 Council meeting</b>  Proposed: KD      Seconded: ND  All in agreement. It was resolved to accept that the minutes as a true record of the meeting.
<b>6.</b>	<b>Action points from previous PC meetings</b> No action points currently outstanding.
<b>7.</b>	<b>Planning Matters:</b> Nothing currently to consider
<b>8.</b>	<b>Finances: Balances:</b>

	<p>HSBC account (at 04.11.22) £ 7161.27</p> <p><b>Payments to be agreed:</b>  <b>Parish Acct</b>  Clerks Salary November. Including back pay from pay rise From May 22 as per contract.  Clerks' expenses £ 16.70 not as stated on agenda as £27.54  HMRC £ 40.80  DM Payroll £ 60.00  Bank Charges (March) pd by DD £ 13.00 not as stated on agenda as £8.00  Proposed: CA Seconded: ND  All in agreement. Payments to be made.  <b>Receipts</b> – 2<sup>nd</sup> half of Precept now received £3300  <b>Requests for financial aid</b> – None.  <b>Discussion on changing banks - MD</b> regretted there had been numerous difficulties in starting the new account. It was resolved should they continue; they will just use the facilities as a standard cheque account.</p>
9.	<p><b>Discussion on drainage problems Parish Lane and Wigglesworth Pitch:</b>  Following a meeting with a parishioner over the aforementioned. Points were clarified over the culverts and riparian responsibilities. It was stated that Parishioners needed to be aware that they are responsible to maintain culverts on properties.  Council is minded to approach neighbouring parish (Much Birch) to issue a joint declaration over this issue via the newsletter</p>
10.	<p><b>Items for the next meeting:</b> PC will discuss making a request to Much Birch regarding some road markings around the primary school</p>
11.	<p><b>To note the date of the next scheduled Parish Council Meeting Wednesday 4<sup>th</sup> January 2023 7pm</b></p>

SIGNED:..... CHAIRMAN

Dated:.....

#### Future Meetings

	Wednesday January 4 <sup>th</sup> 2023	7.00pm
	Wednesday February 1 <sup>st</sup> 2023	7.00pm
	Wednesday March 1 <sup>st</sup> 2023	7.00pm
	Wednesday April 5 <sup>th</sup> 2023	7.00pm