

**LITTLE BIRCH PARISH COUNCIL –PARISH COUNCIL MEETING HELD ON
Wednesday 2nd March at 6.30pm – at Little Birch Village Hall**

DRAFT M I N U T E S

PRESENT: Councillors; (PR) Peter Rees (Chair); (KD) Kate Dillon; (KR) Kate Robbins; (MD) Mike Davies;
(JG) Janet Gwinnett;

ALSO: Sophie Glover (Parish Clerk), Toni Fagan (Ward Councillor); Angela Middleton (Footpaths Officer);

Open session for comments from the public:

Nothing mentioned.

Meeting Opened: 6.33pm

1.	Apologies – None, all were present.
2.	Declaration of interest None
3.	<p>Receive reports from</p> <p>i. Ward Cllr report (Cllr Toni Fagan) had sent an electronic report this afternoon. Ref the fence at the new development – there has been no further movement on this but TF is keeping an eye on the enforcement officers actions. KD will talk to the builder to see if he does intend to plant a hedge along the new fence? TF also talked about the Hereford Trail, mentioning that LBPC were lucky to have such a pro active footpaths officer and that the trail was in fairly good order. Core Strategy review: The responses are being fed back to Liz Harvey who is the officer in charge of this.</p> <p>ii. James Howell, Balfour Beatty - Reports sent weekly. Verge cutting this summer only the autumn cut is wanted unless there is a visibility / safety issue. <i>Action: clerk to feed this back to BB</i></p> <p>iii. Police update – sent electronically.</p> <p>iv. Footpaths officer- including discussion on bye ways and footpaths – these no longer have a tight deadline to be reported. KD will write a list of the paths that are still of concern and forward this to AM. AM asked for the lengthsman to replace some foot path signs. She will remind the clerk which ones these are and the lengthsman will be reminded to do this work. She has made a contact with the duchy forestry officer: Ben Anderson.</p>
4.	<p>To accept minutes of the February Parish Council meeting It was resolved to accept that the minutes as a true record of the meeting. Proposed: MD Seconded: KD</p> <p>All in agreement.</p>
5.	<p>Action points from previous PC meetings All addressed, or on the agenda.</p>
6.	<p>Agreeing to the Code of Conduct: all cllrs agreed to sign in agreement of this.</p>
7.	<p>Clerks and Councillors resignations: clerk has resigned but she has agreed to continue monitoring e mails and will submit the end of year accounts. HALC have been approached about carrying out the recruitment – at a cost of £200 for the process. It was proposed to go ahead and use HALC for the recruitment process Proposed from the chair Seconded: KD</p>

	Wednesday July 6 th	7.30pm
	Wednesday September 7 th	7.30pm
	Wednesday October 5 th	7.30pm
	Wednesday November 2 nd	7.30pm
	Wednesday December 7 th	7.30pm

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