

NOTICE

**Councillors are summoned to attend the
Annual Meeting of Little Birch Parish Council to be held at 7.30pm on Monday 13th May
2019 at Little Birch Village Hall
To be followed by the May Parish Council Meeting
Members of the public are warmly invited to attend.**

Annual Meeting

To commence with a period of up to 10 minutes to enable the public to address the Parish Council. Then:-

1. Election of Officers (Chairman and Vice-Chairman)
2. Co-option of Parish Councillors
3. Minutes of the previous Annual Meeting held on 3rd May 2018 (agreed at the July '18 PC meeting)
4. Chairman's Annual Report
5. Clerk's Annual Financial Report
6. Review of other appointments ie Footpath Officer, Internal Auditor
7. Review of Insurance policies
8. Review subscriptions
9. To remind Councillors to update their Notice of Registrable Interests
10. Adoption of accounts for audit – identify financial risks to the PC

Parish Council Meeting – To follow at approximately 8.00pm

Agenda

1. To accept apologies for absence.
2. To receive Declarations of Interest
3. To accept reports from:-
 - 3.1 Ward councillors report (Toni Fagan)
 - 3.2 Balfour Beatty – Locality steward report (James Howell)
 - 3.3 Police update
4. Acceptance of Minutes of the last meeting (10th April 2019)
5. Action Points from last meeting – all included on the agenda.
6. Planning applications – including 191290 – Land adjacent to Daneswood, Little Birch and 191442 – Land East of Castle Pool Cottage. 191053 – Land west of Laburnum Cottage, Parish Ln.
7. Dobbin Cottage
8. Neighbourhood plan – referendum update
9. Lengthsman – update, identification of work
10. Discussion - PC Meetings to continue monthly or revert to bi monthly.
11. To note contents of the information sheet and take any comments from that Including: the uncovered pipe on Parish Lane
12. Finance – including:
 - I Balance (at 4.5.19 HSBC Current Account £5791.86)
 - li Payments to be agreed : tbc
 - lii Receipts – First precept payment from H'fd Council £2,750
 - lv Requests for financial aid - None
13. To Receive Agenda Items for the next PC meeting (no discussion)
14. To Note date of next scheduled Parish Council meeting Wednesday June 5th 2019.

Dates of Future Meetings for 2018

	Wednesday June 5 th	7.30
	Wednesday July 3 rd	7.30
	Wednesday Sept 4 th	7.30
	Wednesday Oct 2 nd	7.30
	Wednesday Nov 6 th	7.30