

# LITTLE BIRCH and ACONBURY

## NEIGHBOURHOOD PLAN – STEERING GROUP

### Notes for Meeting on 11<sup>th</sup> January 2017

**Present:** From Little Birch; **John Jones, (Chairman), Chris Atkinson, Alison Clarke, John Dillon, Elaine Godding, Margaret Scrivens, Steve Naylor, David Palfreman, Richard Riddell, Simon Horan,** and from Aconbury; **Owen Cockram, Robin Derham Mike Leigh,** also **Dr David Nicholson (Consultant), Sophie Glover (Clerk).**

Meeting started at 7.00pm

1	<b>Apologies</b> Sue Jones, Andrew Maden, Tim and Isobel Riley	<b>Actions</b>
2	<b>Finances of the NDP group</b> Clerk outlined where we were with finances. The first grant has now been fully spent, and the clerk needs to do a report on the spending for Groundwork, the grant provider. Another grant has now been applied for and approved, £2,700 to be spent by the end of the financial year.	
3	<p><b>Dr Nicholson looks at ‘Calling for Sites’</b> Chair reminded the meeting that Dr N was going to look at whether or not we would need to go for ‘calling for sites’. Dr N circulated some data about existing planning applications that had been submitted in the last two years. The requirement for LB is 13, and 4 have already been found. In Aconbury they need 5, and 1 has been found.</p> <p>Dr N expressed the view that we don’t need to do a ‘call for sites’ as the figures are so low. He thought that it would be good to go with the questionnaire findings. EG asked if the figures included the SLHAR, which was carried out two years ago. Dr N said that our process would supersede this.</p> <p>He feels that we need to do a piece of work about how we are to deliver the housing. He will redo his quote in line with the above ie reducing the work in not doing the call for sites. He will be describing the parishes of LB and A for the final report.</p> <p>Instead of doing a housing site assessment, he will do a higher level report about housing delivery, before the end of March to ensure that we utilise the funding.</p> <p>EG asked if we were perhaps not giving parishioners enough opportunity to say that they would like to develop an area. Dr N explained how there would be further opportunities in the coming months.</p> <p>He proposed doing a mini consultation, to see how people respond to the initial findings from the questionnaire, outlining design preferences, being with in the village boundary, maximising the beauty of the countryside etc</p>	

	<p>and other thoughts of the steering group. JJ - There needs to be a clear line from the outcomes from the questionnaire to the piece of work Dr N is about to undertake. This was agreed.</p> <p>Dr N said that the final draft of this next piece of work will be the bare bones of the NDP.</p> <p>RD asked what we do if the parishoners are split over preferences for where building might happen. RL – set firm criteria for planning to be in accordance with if it is to be granted.</p> <p>JJ what do we do next? Commission Dr N to do this piece of work. So the Chair proposed that the steering group asked Dr Nicholson to undertake the next piece of work, the report on actual housing delivery in the two parishes.</p> <p>Proposed: JJ                      Seconded: RD              All present were in favour</p> <p>Dr N will send a revised schedule through to JJ and the clerk.</p>	
4	<p><b>Communications</b></p> <p>Mike Leigh wanted to bring this forward. He was keen to have a little sub group who were happy to look at writing up a paragraph for the village newsletter. This should ensure that the NDP was always mentioned in the Parish newsletter and had up to date information on the website.</p> <p>JJ and EG volunteered to do this with him, and Dr N asked for a copy before it went out.</p>	
5.	<p><b>Date and time of next meeting</b></p> <p>Dr N asked for a meeting in mid March, he suggested he could get the draft out by the 1<sup>st</sup>, then a suggested meeting on 8<sup>th</sup> March as a steering group and meet with David on the 15<sup>th</sup>.</p> <p>Currently set for Feb 8<sup>th</sup> at 7pm clerk to cxl this one and rearrange.</p>	Clerk to book the room and confirm to steering grp

Meeting closed at 7.50pm

### Up coming dates in 2017:

8 <sup>th</sup> Feb	Meeting cancelled
1 <sup>st</sup> March	Dr Nicholson to send out draft report
8 <sup>th</sup> March – 7pm	Steering group to meet at village hall to discuss the report.
15 <sup>th</sup> March – 7pm	Steering group to meet with Dr N to finalise the report.