

**LITTLE BIRCH PARISH COUNCIL –PARISH COUNCIL MEETING HELD ON  
Wednesday 1<sup>st</sup> June at 7.30pm – at Little Birch Village Hall**

**DRAFT MINUTES**

**PRESENT:** Councillors; (KD) Kate Dillon; (MD) Mike Davies; (CA) Chris Atkinson

**ALSO:** Neil Barrington (Parish Clerk), Toni Fagan (Ward Councillor); Nick Deacon (Prospective Councillor)

**Meeting Opened: 7.30pm**

1.	<p><b>Open Session for members of the Public: There will be no longer than 10 minutes allowed for any members of the Public present, to speak for up to 3 minutes each.</b>  <b>No members of the public were present to utilise this opportunity on this occasion</b></p>
2.	<p><b>To accept apologies for absence -Kate Robbins; Angela Middleton (footpath officer)</b></p>
3.	<p><b>To receive declarations of interest:</b>  <b>None declared</b></p>
4.	<p><b>Co-option of Parish councillor:-</b>  <b>The chair proposed Nick Deacon (ND)to join the PC</b>  <b>Seconded: KD All were in favour. ND then joined the meeting.</b></p>
5.	<p><b>To accept reports from :-</b></p> <ul style="list-style-type: none"> <li><b>i. Ward Cllr report (Cllr Toni Fagan)</b> Discussed her concerns over Hedgerows over the Castle Pool application. As this was to be debated later in the meeting. She also made reference to the village hall application. Which will soon be completed</li> <li><b>ii. James Howell, Balfour Beatty</b> - Reports sent weekly. No comment on current report</li> <li><b>iii. Police update</b> . Regular updates can be obtained by subscribing to neighbourhood alert emails</li> <li><b>iv. Footpaths officer- including discussion on bye ways and footpaths</b> Angela Middleton had sent apologies unable to attend on this occasion.</li> </ul>
6.	<p><b>To accept minutes of the May Annual and Parish Council meeting</b></p> <p>Proposed: MD      Seconded: CA</p> <p>All in agreement. It was resolved to accept that the minutes as a true record of the meeting.</p>
7.	<p><b>Action points from previous PC meetings</b>          No action points currently outstanding.</p>
9.	<p align="center"><b>Planning Matters:</b></p> <p align="center"><b>To consider applications to be determined by Herefordshire Council as listed below or on the Planning website prior to the meeting: –</b></p>
9.1	<p><b>Appeal over Castle Pool Cottage, Little Birch</b>  <b>Councillors had a wide-ranging discussion on the ongoing planning appeal. History of the application was debated. Chair asked for councillors to submit comments for the appeal. Council voted to continue its opposition to the aforementioned application</b></p>

	<b>Prop MD, 2<sup>nd</sup> CA</b>
<b>10.</b>	<b>Lengthsman – update, identification of work; No work currently identified</b>
<b>11.</b>	<b>Finances:</b>
<b>i</b>	<b>Balances:</b> HSBC account (at 04.05.22)            £ 6800.44
<b>ii</b>	<b>Payments to be agreed:</b> <b>Parish Acct</b> Clerks Salary + Exp May (Sophie Glover)            £ 240.80 Clerks Salary May (NB)                                    £ 204.20 Clerks expenses    £ 14.00 BHIB Council Insurance                                    £ 250.50 Bank Charges (March) pd by DD                        £ 10.00 Total £719.50 Proposed: KD            Seconded: CA All in agreement. Payments to be made.
<b>iii</b>	<b>Receipts – None.</b>
<b>iv</b>	<b>Requests for financial aid – None.</b>
<b>v</b>	<b>Discussion on changing banks – Council agreed unanimously to change bank accounts to Lloyds from HSBC. Due to improved terms and conditions on account. Clerk to action</b>
<b>12.</b>	<b>Reports from any meetings or training attended:</b> Request was made for council to attend a Training session as a group. Clerk will write to HALC to investigate and arrange. <b>Response to HALC Letter</b> Chair expressed disappointment over the fact there had been no response to his letter over the lack of support from HALC, during the major problems the council experienced earlier this year.
<b>13.</b>	<b>To receive agenda items for the next PC meeting</b> <b>Request were made on whether the council may be able to contribute to the Queen’s Jubilee fund.</b> <b>Further request was made over obtaining signage for the church. Clerk will follow up both of these points.</b>
<b>14.</b>	<b>To note date of next scheduled PC meeting –Wednesday 6<sup>th</sup> July at 7.30pm</b>
	Meeting closed at 8.40pm

SIGNED:..... CHAIRMAN

Dated:.....

Future Meetings

	Wednesday July 6 <sup>th</sup>	7.30pm
	Wednesday September 7 <sup>th</sup>	7.30pm
	Wednesday October 5 <sup>th</sup>	7.30pm
	Wednesday November 2 <sup>nd</sup>	7.30pm
	Wednesday December 7 <sup>th</sup>	7.30pm