

## Covid 19 Guidance for Hall Hirers

Following the lifting of most legal restrictions by the Government from 19<sup>th</sup> July 2021, replaced by “cautious guidance” for individuals, businesses and the vulnerable, the following requirements will be in place for all Hirers of Little Birch Village Hall, until for notice.

### **Little Birch Village Hall Management Committee will provide:**

- Weekly professional cleaning of the hall, and extra deep cleaning as and when necessary.
- Hand sanitisers at the entrance and in all kitchen and toilet areas. Paper towels will be available.
- Regular collection of general rubbish generated by the additional requirements of cleaning. (Recyclable items should continue to be taken away by users.)
- Posters will be in place, reminding users of covid 19 safe practice, including ‘stay at home if unwell’, hand washing and face mask use.
- Little Birch Village Hall QR code will be at the entrance for users of the NHS Test and Trace app.

### **Hirers must:**

- Identify and inform the Management Committee, in advance of hiring, their plans for safe use of the hall, including numbers expected to attend, ventilation arrangements, use of face masks, advice to attendees not to attend if feeling unwell. This must be available at the time of signing the hiring agreement.
- **Use of face masks is strongly recommended by the Management Committee, as is adequate ventilation of the hall.**
- Keep a written record of all attendees at their events, including all attendee contact details.
- If an attendee tests positive for Covid 19, the Hall hirer must notify the Management Committee as soon as possible so that the hall can be closed for deep cleaning before any further use.
- NHS Test and Trace arrangements must then be followed by the hirer and attendees, including self-isolation of all contacts. (This remains law, regardless of vaccination status.)
- Hirers must provide their own tea towels and it is recommended that they provide their own crockery at this time.

Little Birch Management Committee

July 2021