NOTICE

Councillors are summoned to attend the

Annual Meeting of Little Birch Parish Council to be held at 7.00pm on Wednesday 4th May 2016 at the Village Hall

To be followed by the May Parish Council Meeting

Members of the public are warmly invited to attend.

## Annual Meeting

1. Election of Officers (Chairman and Vice-Chairman)
2. Minutes of the previous Annual Meeting held on 13th May 2015
3. Chairman’s Annual Report
4. Clerk’s Annual Financial Report/ Adoption of accounts for audit
5. Appointment of members to Committees/working groups
6. Review of other appointments ie Footpath Officer, Internal Auditor
7. Review of Insurance policies
8. Review subscriptions
9. To remind Councillors to update their Notice of Registrable Interests
10. Presentation by the landlord of The Castle public house.

**Parish Council Meeting – To follow**

**Agenda**

1. To accept apologies for absence.

2. To receive Declarations of Interest

3. Open discussion, public forum

3.1 Police update

3.2. Ward councillors report

3.3 Public comments/questions

4. Acceptance of Minutes of the last meeting (March 2nd 2016)

5. Action Points from last meeting

6. Neighbourhood plan - update

7. HELAA and SHLAA

8. Parish Field

9. The Castle

10. Lengthsman

11. To note contents of the information sheet and take any comments from that

12. Finance – including:

I Balances (Current account: £6409.92 Savings account: £50.52)

Ii Payments to be agreed (T Griffiths (Lengthsman) PROW £360; Roads £462, Clerks NDP

 Expenses £163.51)

Iii Receipts (£2,000 precept)

Iv Requests for financial aid - None

13. Planning applications – None

14. To Receive Agenda Items for the next PC meeting (no discussion)

15. To Note date of next scheduled Parish Council meeting Wednesday July 6th 2016.

**Dates of Future Meetings for 2016/17**

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| --- | --- | --- |
|  | Wednesday July 6th  | 7.30 |
|  | Wednesday September 7th  | 7.30 |
|  | Wednesday November 2nd  | 7.30 |
|  | Wednesday January 4th 2017 | 7.30 |
|  |  |  |

**Mr Mike Morley, Chairman, Little Birch Parish Council**

**C/o** **littlebirchpcclerk@hotmail.co.uk**

**26th April 2016**